

**Authorization form for a re-occurring payment from a
Checking or Savings account**

11 Digit SIRWA Account #: _____
Name: _____
Email: _____
Address: _____

Phone: _____
Date to begin draft: _____



1391 190th St.
PO Box 407
Creston, IA 50801
641-782-5744
www.sirwa.org

Bank Name: _____
Bank Address _____
Bank Phone Number: _____
Account Number: _____
Routing Number: _____
Signature: _____ Date: _____

By signing this form, I understand:

- SIRWA will draft the total amount due on my account every month on the specified due date on my bill or closest business day following.
- It is my responsibility to communicate, in writing, any changes to my account information.
- SIRWA is not required to notify me of a declined account and can charge my account a return item fee if the account is declined for any reason.
- If my bank account is declined for any reason my account will be removed from the automatic payment program until I contact SIRWA to resolve the issue.
- Any payments received in our office at least two days prior to the draft date will reduce or cancel the draft from my account for the month the payment was received.

***PLEASE ATTACH A VOIDED CHECK TO ENSURE PROPER BANK ACCOUNT &
ROUTING NUMBERS!**

Authorization form for a re-occurring payment from a credit or debit card

11 Digit SIRWA Account #: _____

Name: _____

Email: _____

Address: _____

Phone: _____

Date to begin draft: _____



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_____ MasterCard _____ Visa
_____ Debit _____ Credit

Name as it appears on the card: _____

16 Digit Credit/Debit Card Number: _____ - _____ - _____ - _____

Expiration Date of the Card: ____ / ____

Signature: _____ Date: _____

By signing this form, I understand:

- SIRWA will draft the total amount due on my account every month on the specified due date on my bill or closest business day following.
- It is my responsibility to communicate, in writing, any changes to my credit card account including expiration date.
- SIRWA is not required to notify me of a declined credit/debit card and can charge my account a late fee if the card is declined for any reason.
- If my card is declined for any reason my account will be removed from the automatic payment program until I have contact SIRWA to resolve the issue.
- Any payments received in our office before the draft date will reduce or cancel the draft from my credit/debit card for the month the payment was received.